

University of St Andrews
School of Psychology
Second Year Handbook (2011-12)

This handbook contains notes for students wishing to take either or both of the two modules (PS2001, PS2002), which comprise the Second Year Arts/Science Psychology Course. **Further information will be posted throughout the year** on Moodle, via email and on the Second Year notice board in the foyer of the School of Psychology. Make sure you check all of these regularly!

Course co-ordinator: Dr Paul Hibbard (pbh2; office 1.63)

Course information

Aims

The major aim of the course is to provide a solid grounding in the main contemporary theories and research findings in Psychology across its major subject areas. This grounding will provide an excellent basis for those students going on to Honours Psychology. The course is also designed to encourage development of transferable skills, which will serve graduates in a range of occupations. These skills include the ability to evaluate empirical findings, to write clear, well-structured and well-argued essays, to function well in groups requiring oral communication, and to utilize a range of information technologies.

Objectives

The principal objectives in Second Year are to develop a deeper knowledge of the core topics introduced in First Year Psychology and to introduce new topics. So, by the end of Second Year, students should be capable of critical analysis of topics, involving written work and verbal discussion, and be sufficiently well acquainted with the scope of contemporary Psychology to decide if they wish to devote themselves to the subject in Honours.

Course Structure

Each course component in each module will consist of lectures and laboratory practicals. In addition, several practicals and lectures will be devoted to a course on methodology. A detailed timetable of lectures and laboratory practicals appears at the end of this handbook.

Lectures

Lectures provide material that is fundamental for your examination performance. There will typically be material presented in lectures that is *not* covered in the readings or explained in any detail in the lecture notes that *is* tested on the examination. Thus, readings and lecture notes are not an alternative, but a support and a complement to the lectures. Consequently, we expect that you will attend all the lectures, and failure to do so will decrease your performance in examinations considerably.

PS2001 will be held in **Purdie Lecture Theatre A**. PS2002 lectures will be held in **Physics Lecture Theatre A**. Lectures are on Mondays, Tuesdays, Wednesdays and Fridays. All lectures will begin **PROMPTLY** at 10.10am and finish at 10.55am. Please ensure that you are on time. If you find you are being delayed by a class immediately preceding the lecture, tell the person responsible for the delay. If the problem persists, tell the course co-ordinator. Each module comprises three course components, with a variable number of lectures (around 13 each).

Lecturers are approachable, so do approach them if you have questions, problems, or suggestions.

PS2001

This module is composed of the following three course components:

Dr Paul Hibbard: Perception (PH)

All of our knowledge comes indirectly through our senses. In order to understand the perceptual systems that capture and make sense of this information, we need to consider (i) the information that allows the system to support valuable cognitive abilities (e.g. the perception of speech, the representation of the three-dimensional world) (ii) the physical structure and physiology of the relevant sense organs; and (iii) the information processing carried out by the brain that allows it to make sense of the incoming signals. This course will focus on seeing and hearing, and will explore the extent to which the various approaches outlined contribute to our understanding of these senses.

Dr James Ainge: Behavioural Neuroscience (JA)

This course will examine the neural basis of behaviour and cognition building on the *neuroscience for psychologists* material that you covered in first year. We will examine some of the major areas in physiological psychology which include: i) the structure of the brain and how neurons and networks of neurons interact to underlie psychological processes; ii) how the brain controls basic behaviours such as eating, movement and sleep; iii) the more complex processes that make us who we are including communication, emotion and memory and the neural systems that support them; iv) disorders of the brain including the neurological (e.g. Alzheimer's disease) and the affective (e.g. schizophrenia).

Professor Richard W. Byrne: Evolutionary Psychology (RB)

Why are humans the way they are? That is, why are humans rather different from "ordinary" animals - special in some way? Like any question about behaviour, the question of human "specialness" can be answered in at least three complementary and independent ways. All three are essential to understand human behaviour properly: (i) a *causal* answer, showing how behaviour is produced by neurochemical processes, by neurophysiological circuits, and by neuropsychological structures; (ii) a *developmental* answer, showing how behaviour is produced by the complex interaction of genes and environment during an extended developmental period; (iii) an *evolutionary* explanation. As a product of natural selection, any behaviour must reflect certain features of the environment to which it was an adaptation; that is, it must be a "solution" to a naturally-encountered "problem". Evolutionary psychology views human specialness as a product of natural selection, a response to environmental pressures. The course will examine how this might work, and what it entails for modern humans.

PS2002

This module is made up of the following courses:

Dr Arlene Astell: Abnormal Psychology (AA)

Much of psychological science is concerned with understanding normal behavioural processes, such as learning or perception. This course examines what happens when something goes wrong and an individual is considered to be suffering from a psychological disorder. We will look at a number of disorders, including schizophrenia, depression, anxiety, substance abuse, and personality disorders. We will examine the classification and diagnosis of these disorders, consider what their underlying causes might be and look at the different treatment approaches that may be taken.

Drs Sana Sheikh and Nicole Tausch: Social Psychology (SS/NT)

In this course you will be introduced to some key topics across social psychology as we begin to explore them in more depth. You will look closely at a variety of research approaches in social psychology in order to develop scientific understanding and critical skills in this field. This will entail reading and interpreting original articles in the field. You should also be able to

identify a particular perspective's strengths and limitations. For example, what does social cognition research tell us about unconscious discrimination?

Dr Clare Jonas: Cognitive Psychology (CJ)

To be confirmed.

Methodology Course & Laboratory Practicals

The Methodology Course will be held in the **Seminar Room and Computer Cluster in the School of Psychology** and will be directed by Dr Peter Foldiak. He will usually be your first point of contact for laboratory class queries. Workshops may also be supported by other members of the teaching staff, and some specialist classes may be held in other locations: listen out for details of these in lectures.

These sessions will be held each week and form an integral part of the course. **ATTENDANCE FOR THE ENTIRE DURATION OF EACH LABORATORY PRACTICAL WILL BE LOGGED.** Students will be divided into three groups. Each group will attend at one of the following times:

Group I	Wednesdays 2.00 pm - 5.00 pm
Group II	Thursdays 10.00 am - 1.00 pm
Group III	Thursdays 3.00 pm - 6.00 pm

To register for a particular group, sign your name in the appropriate time slot on the laboratory timetable posted on the Second Year notice board in the foyer of the School of Psychology. Group sizes are **strictly limited** owing to the number of computers, therefore you must always attend at your assigned time. **Sign up before 2 pm on the same day as the enrolment lecture or you may not be assigned a practical slot.**

Each student MUST attend all laboratory practicals at one of these times. Any student who is unable to do so will be unable to enrol in the class. Failure to attend by a student who is enrolled in the class will lead to the issuing of an Academic Alert (see below).

Some practicals may be held at different times, or in different venues, so look out for special announcements about these.

Reports based on practical work must be handed in promptly and in any case by the date stipulated by the Course Co-ordinator. These deadlines are absolute. Unless appropriate evidence, which indicates that the delay is outside the volition of the student, is provided through the Faculties Office, work submitted beyond this time will automatically be penalized by the deduction of marks. **Failure to submit the required reports within the prescribed time period may lead to the issuing of an Academic Alert (see below).** These attendance and submission requirements apply both to the course-related and Methodology laboratory classes and reports.

Participation in research experiments

Separate from the practical course we encourage students to participate in research experiments taking place in the Psychology department. This is to allow you to get first-hand experience of research experiments in different areas of psychology. The experience will help you understand more fully both the nature and methods of research and the spectrum of the discipline of psychology. Your participation will also help maintain the excellent standard of research in the School.

There are several ways to organise your participation.

Firstly, you can log on to our SONA system and sign up with your personal details. You can then choose which experiments you would like to participate in.

Also, descriptions of different research projects ongoing within the School are posted on the Participant Panel & Research Experiments Notice boards (in the foyer of the School). There are many research projects ongoing in the School involving all aspects of psychology. You can choose from the research described there and sign up for individual experiments listed (on a first come first served basis). All experiment notices should carry a departmental stamp to demonstrate that the research is official and that the experiments have been approved by the Ethics Committee. Sign-up sheets often involve you providing a contact address/phone/email for the Experimenter to contact you and fit you into the experimental schedule. For other experiments, you can contact the Experimenter directly if he/she leaves a means of contact (room/Tel No).

Alternatively, a member of the School may contact you directly using the contact information you provide in SONA. Some experiments will focus on a particular subset of participants (e.g. left-handed participants or participants with English as a second language).

Tutorials

We augment lectures by arranging for students to have "small group" discussions with a tutor about aspects of each particular course. Each student is assigned to a tutor at the beginning of the semester and must arrange tutorial times with that tutor. Tutorials will be held approximately every three weeks (i.e. at least one per course component), usually with each tutorial devoted to a topic recommended by the lecturer teaching the current course component. Be sure to check the schedule of tutorials with your tutor. Tutorial attendance is mandatory, will be recorded by your tutor, and may be used to help decide Honours entry in borderline cases.

Moodle, Library facilities and recommended reading

The course is made up of two modules (PS2001 in Semester 1, and PS2002 in Semester 2), each containing three components covering different areas of psychology. Each lecturer will make available a reading list relevant to their own component of the course at the beginning of the component. Courses generally recommend particular texts which students may find useful to buy. In addition to new copies, second hand copies are often available, although check with lecturers that any second hand editions are still suitable for the course. Some copies of the recommended reading material will be placed on Short Loan in the Main Library. Lecture notes relevant to each course will be available on Moodle. Any difficulties with materials reserved for a particular part of the course should be reported immediately to the lecturer concerned. However, it should be borne in mind that the availability of library copies will naturally be restricted at certain times when demand is high. Students should make allowance for this when planning their work schedule.

Disability Support

If for disability reasons you require support for example; teaching and exam arrangements, please contact the Disability Team from the link below. Student Services provides support for a wide range of disabilities such as; Learning difficulties, visual and hearing impairments, mobility difficulties, Aspergers, mental health, long standing medical condition and much more. www.st-andrews.ac.uk/studenthandbook/diversity/disabilities/

Communication within the University

Students are reminded that e-mail is an official means of communication, and they are expected to read their e-mail within a 48-hour period (Monday to Friday) during term-time. Students who use an external e-mail account must check both their external account and their University account. Students can arrange to have their University e-mail forwarded to their external account. There may be problems associated with such forwarding, however, and those who set up a forwarding arrangement must check to make sure it is working.

Junior Year Abroad

Students who are interested in doing a Junior Year Abroad need to contact the Honours Advisor of Studies during their second year. This is not the remit of the Second Year Course

Controller. N.B.: **it is the responsibility of the student**, not the School of Psychology, to ensure that the proposed course of study meets the requirements of both the School and the BPS. This can be a difficult problem for foreign universities, where course descriptions and numbers of credits will not match up to the British system, especially where the language of instruction is not English. It is best to address these issues early on in the first semester; do not wait until the deadline to think about it.

Careers

It may seem way too early to be thinking about careers, when you may not even have finalised which subject(s) you'd like to do next year, but it isn't. Many careers in psychology for example require experience (e.g. voluntary work) beyond what you can learn within your studies. Please remember that the Careers Centre is there to help:

<http://www.st-andrews.ac.uk/careers/>

They will be running a workshop as part of these modules (see the timetable).

Assessment

In accordance with the University's Common Reporting Scale, the result of each module taken will be awarded a Scale Point ranging between 20 and 0 and this will be notified to the student after the examination diet. It is important to appreciate that these scale points are not marks out of 20, rather they are labels designating level of performance. Your coursework and examinations are also marked on a 20 point scale and they are aggregated and averaged as necessary.

Details of the Common Reporting Scale can be found at

<http://www.st-andrews.ac.uk/staff/policy/tlac/examinations/commonreportingscale/>

For coursework and exam answers that are discursive in nature, and hence require the examiner to exercise judgement. Details of the criteria that will be used are posted on Moodle.

By the nature of the assessment, the exact content for a good answer cannot be strictly outlined. However, in each case, a clear understanding of the arguments, theories and evidence (and the relevance of the latter) covered in the appropriate lectures will be expected.

Excellence may be demonstrated by showing (i) critical evaluation of theories (as has been discussed in lectures); (ii) providing relevant information from the recommended readings (including the assigned papers and/or the textbook). Neither of these alone is adequate.

Generally, a good answer will show:

1. A clear understanding of the question raised;
2. An accurate description of the relevant theory;
3. An accurate account of relevant evidence AND
4. An understanding of relevance of this evidence to the theory.

Penalties for the late submission of assessed work:

Late work will deducting one point for each day (or part thereof) that is late. A final deadline for overdue work will be established before the exams. Past this deadline, a Category 10 Academic Alert will be issued (see section on Academic Alerts below).

In the context of electronic submission of assessed work, every day of the week will be considered as counting towards a late penalty. This rule will apply to all holidays (public and University) and includes weekends, with Saturday and Sunday each counting as one day.

Examinations

(i) Degree Examinations

There will be one 3-hour examination at the end of each module covering the three course components taught in that module. Each course component will be examined separately using examination methods selected by each lecturer as being most appropriate for their own course component. These methods can include multiple choice, essays and note-type answers. Each component contributes one-third to the module exam grade.

Exams - Semester 1: The exam format for PS2001 is:

PS2001	PS2002
Perception Multiple choice plus essay(s)	Abnormal Psychology Multiple choice plus essay(s)
Behavioural Neuroscience Multiple choice plus essay(s)	Evolutionary Psychology Multiple choice plus essay(s) Social Psychology
Evolutionary Psychology Multiple choice	<u>Cognitive Psychology: TBC.</u>

Students must achieve a mark of 7 at least in both the continuous assessment and the examination in order to pass a module. Merits will be awarded to students achieving 11-16 inclusive, and distinctions will be awarded to students achieving 17 or better.

N.B.: School of Psychology Policy: Failure on either the continuous assessment, or the exam, leads automatically to failure for the entire module. No matter how high your methodology and continuing assessment marks, you must pass the exam to pass either PS2001 or PS2002. Similarly, no matter how high your exam mark, you must pass the continuous assessment to pass either PS2001 or PS2002.

WARNING: COMPLACENCY CAN SERIOUSLY DAMAGE YOUR UNIVERSITY CAREER!

Do not be complacent about the demands of the Second Year Psychology course, particularly if you intend to take psychology at honours. Each year, having got into Second Year Psychology, a number of students do badly in their first module simply because they underestimate the demands of the course and this usually leaves them with an impossible task trying to remedy the situation in the second module. This happens every year, even to "good" students. Do not let this happen to you!

(ii) Methodology Examinations

Statistics teaching will take place in lecture slots at the second year lecture theatre (see timetable at the end of this Handbook). The final laboratory practical of each module will be used to examine the Methodology Course covered in that module.

Laboratory Practical Reports

In each module, seven laboratory practicals will be devoted to the Methodology Course while the remainder will cover topics directly related to the components of the lecture course. Some of these course-related laboratory practicals will be assessed. Submitted reports of these practicals will be formally assessed and count towards the module grade.

Module Grades

Performance in the module examinations, formally-assessed laboratory reports, and Methodology examinations will **all** count towards the award of module grades in the following proportions: module examinations 75%, formally-assessed laboratory reports 15%, Methodology examinations 10%.

Re-assessment. In Resit Examinations, the module mark is based solely on the resit exam performance (each component contributing 1/3rd of the final mark). Coursework marks are not used in the calculation of resit grades.

Deferred examinations. Deferred examination Grades will take into account both coursework (25%) and deferred exam (75%) performance.

Absence from laboratory classes and examinations

Absence from any University examination or School of Psychology laboratory class must be reported immediately. Any absence from Classes must be reported as follows, within three days using the University procedures (see **Absence reporting** section in this handbook)

Extenuating circumstances

It is the responsibility of the students to report any evidence of exceptional circumstances (personal, medical, or otherwise), which may affect their performance to the Faculty Office **before an examination or assessment. By taking an exam, you are implicitly agreeing that you are in a fit state to take the exam, so this can no longer constitute grounds for an academic appeal.** The university provides support (ext. 2020; email theasc) for students with personal difficulties that may affect their performance. Please do make use of this service if you are having personal difficulties that may threaten your work. Your adviser of studies will be able to provide you with more information on this.

Feedback and Academic Audit

In order to pursue our goal of providing high quality teaching, we collect regular feedback from students. This takes two main forms: (i) student representatives (one Arts and one Science student), elected by you, attend the Staff Student Consultative Committee meetings twice each semester. (A representative of the Psychology society also attends these meetings.) At these, student concerns are discussed and where appropriate the issues are passed to a meeting of the School of Psychology Staff Council for debate the following week. Minutes of the Staff Student Consultative Committee are made available on the School website, and its role is taken seriously. (ii) A formal University Audit questionnaire is administered at the end of each semester. The information generated by this audit is processed and discussed within the School and scrutinized centrally within the University.

Use of library and computer facilities

For information on use of the University Library and Information Services, please see <http://www.st-andrews.ac.uk/library/>

Academic Misconduct

Academic integrity is fundamental to the values promoted by the University. It is important that all students are judged on their ability, and no student will be allowed unfairly to take an advantage over others, to affect the security and integrity of the assessment process, or to diminish the reliability and quality of a University of St Andrews degree.

Academic misconduct includes the presentation of material as one's own when it is not one's own; the presentation of material whose provenance is academically inappropriate; and academically inappropriate behaviour in an examination or class test. Any work that is submitted for feedback and evaluation is liable for consideration under the University's Academic Misconduct policy irrespective of whether it carries credit towards your degree. All work submitted by students is expected to represent good academic practice.

You should be aware that the University takes academic misconduct offences extremely seriously and any student found guilty of a repeat offence may be expelled from the University either temporarily or on a permanent basis.

The University's Academic Misconduct Policy covers the behaviour of both undergraduate and postgraduate students.

All students are advised to familiarise themselves with the University's Guide to students called "Avoiding Academic Misconduct" which may be accessed from:

<http://www.st-andrews.ac.uk/staff/policy/tlac/academicmisconduct/avoidingallegations/>

The full University policy and procedure is also available from:

<http://www.st-andrews.ac.uk/students/policy/academicmisconduct/>.

Students who are unsure about the correct presentation of academic material should approach their tutors, and may also contact SALTIRE for training.

Feedback on Assessed Work

Students should be able to receive routine feedback on any work that they have submitted. Feedback will give you advice that will guide you in improving your learning and future performance. Feedback opportunities vary from school to school but can include individual face-to-face discussion, written commentaries on work or electronic feedback for example through WebCT or Moodle. Feedback on examination performance can be given to a class as a whole or if you wish detailed feedback from a member of academic staff on an examination script, you should contact your School to arrange a suitable time. No fee is charged for this type of feedback. Students are however also entitled to request a hard copy of any of their own completed examination scripts. If a photocopy of the script is required for personal reference, please contact your School and, on payment of a fee of £10 per examination script, a photocopy will be provided for you within five working days. Such requests should be made by the end of Week 3 of the semester that follows the examination diet.

Where examinations are conducted by Multiple Choice Questions these papers will not normally be made available to candidates.

Advising

At the beginning of each session, before matriculation in the University, undergraduate students must see, in person, their Adviser of Studies, who will approve their choice of modules if appropriate and can also give help and guidance on matters relating to academic progress.

The advisers of studies in the School of Psychology are as follows:

Oram, M	Science Hons Adviser
Seed, A	Science Hons Adviser
Zuberbuhler, K	Arts Hons Adviser
Tausch, N	Arts Hons Adviser
Hibbard, P	Arts Sub-Hons Adviser
Gardner, P	Science Sub-Hons Adviser
Sheikh, S	Arts Sub-Hons Adviser
Vishwanath, D	Arts Sub-Hons Adviser

Readvising

Students are ordinarily allowed to change modules only during the first two weeks of each semester. After two weeks or more then your Adviser of Studies or Programme Coordinator

must place a special request, on your behalf, to the appropriate Pro Dean. No matter what level of module you are studying, you must contact your Adviser of Studies or Programme Coordinator to obtain the necessary approval for any change.

You must not, in any circumstances, enrol yourself into a new module or simply start attending the classes for a new module, at any level, without being Re-Advised. Advising is one of the primary means by which your academic record is maintained and unless you ensure that this is kept up to date you may find you will not receive the credit for the modules you have taken. You will receive no credits and a grade of 0 on your record, with no possibility of re-assessment for any module for which you have been registered but have not attended. You may also find problems with your examination schedule.

Anonymous Marking

All examination papers are marked anonymously. The examination script books are designed so that all your personal details are completed along a strip on the right hand side of the script book, which you seal before leaving the Examination Hall. You should ensure your matriculation number is completed on the front of the script book and that it remains clearly visible.

Your personal information will remain sealed while the internal marker(s) mark your script. Once a mark has been agreed by the internal marker(s) and recorded on the front of your script book, the flap will be opened to reveal your personal details to ensure that the information is recorded on the correct student record.

Attendance at classes

Attendance at all classes that are timetabled for your modules is compulsory. If for any reason you are unable to attend a timetabled class for unexpected reasons i.e. illness or to attend an appointment or other unavoidable pre-arranged event you should follow the procedures for reporting absences as set out in this handbook.

Failure to report your absences correctly or absences that extend to a period of three weeks or more may result in the issue of a Category 10 Academic Alert (see the appropriate section in this handbook).

Fees

For full information on the Tuition Fees that you will be liable to pay throughout your studies go to <http://www.st-andrews.ac.uk/students/money/>

Graduating in person or *in absentia* marks the end of your degree or diploma course of studies at the University of St Andrews. If you have been accepted onto a new degree or diploma programme at the University, the new programme is separate and distinct from the course of studies from which you are about to graduate, and you will be liable for all fees associated with that new programme.

Health & Safety

A first-aid box is located in the School Office and at the Janitor's desk.

Notices are posted throughout the School indicating who the current First Aiders are and how to contact them.

Notices are also displayed detailing your exit routes and assembly points in the event of fire. All students should familiarise themselves with this information.

The School Safety Officer is Mary Latimer. Any hazards or safety-related incidents should be reported to the School Safety Officer or the School Office immediately.

Students are reminded that the misuse of any Safety, Fire or First Aid equipment will result in discipline.

School Contacts

Key contact information for the School is outlined below:

The School Office is open Monday-Friday 08.45-17.00. Veronica Anderson, the teaching secretary, should be the first point of contact for reporting absences from classes or examinations, or special circumstances affecting your studies.

		Telephone	Email
Head of School	Prof Verity Brown	2064	psy
Deputy Head of School	Prof Richard Byrne	2051	rwb
Director of Teaching	Semester 1 : Dr Gerry Quinn, Semester 2: Dr Juan Carlos Gómez	2068/2059	psydot
Teaching Secretary	Veronica Anderson	2072	vma1
Director of Research	Semester 1: Prof Richard Byrne; Semester 2: Dr Gillian Brown	2068/3041	psydot
Disability Coordinator	Dr Gerry Quinn	2068	jgq
Examinations Officer	Dr Peter Foldiak	2087	pf2
2nd Year Course Controller	Dr Paul Hibbard	2053	pbh2
Health & Safety Officer	Mrs Mary Latimer	2052	ml4

Academic Alert

Academic Alerts were introduced in 2010-11 as a way of helping students who are having trouble coping with their studies; such as missing deadlines for handing in work, or missing compulsory tutorials. The aim of the Alert system is to help students by flagging up problems before they seriously affect students' grades. Academic Alerts will be issued by email from either the Director of Teaching, Module Co-ordinator or School administrator and will tell students what is wrong and what they are required to do (e.g. attend classes in future). The Alerts will also tell students what support the University can offer. If students do not take the action required they will get another Alert, and eventually will automatically get a grade of zero and will fail that module.

The system is designed to help and support students in order to remedy any problems or issues before these lead to failing a module. Alerts will never appear on a student's permanent transcript. For more information on Academic Alerts and details on how the categories work, see www.st-andrews.ac.uk/staff/policy/tlac/attendance/academicalerts/

In PS2001 and PS2002, the following will result in the issue of an Academic Alert:

- Failure to hand in a Laboratory Practical Report (Category 8 Alert)
- Failure to attend a methodology exam (Category 9 Alert)
- Absence from three or more Methodology Classes (Category 10 Alert; a Category 9 Alert will be issued after two missed classes)

Progression Thresholds

Entry into Honours Psychology will be offered to those students who achieve a mean grade of 11.0 or better across PS2001 and P2002, provided that each of these modules is passed at the first sitting. Offers are subject to the condition that all necessary credits have been obtained to complete the subhonours years of study.

Any student who wishes to plead a special case should write to The Module Controller, but such cases must be special and backed by appropriate documented evidence. Decisions regarding honours entry for any student not achieving a mean grade of 11 are solely at the discretion of the Head of the School of Psychology and are final. These decisions are made towards the end of June each year and letters of offer will be sent out immediately afterwards. No letters will be sent to students who are not made an offer. Students who do not receive an offer may telephone the departmental secretaries (NOT the Module Co-ordinator) to confirm their position. Note that the secretaries will only be able to inform of acceptance/non-acceptance. For further information or special pleas, please contact the module controller *in writing (preferably by e-mail)*.

Grading and Classification

Assessments by MCQ in this School are marked on a percentage scale. These marks are then converted into grades for reporting. When work is returned to you, it will show both the raw mark and the grade, and the conversion from mark to grade will also be published. Continuous assessments by essay or laboratory report are marked directly on the 20 point scale.

It is important to realise that - in accordance with normal educational practice - there is NO fixed conversion between marks and grades; you may find different conversions (as appropriate to the task set) between assessments within the School, between modules that you take in different Schools, or between modules that you take at St Andrews and any that you take with credit-transfer at other Institutions.

All Continuous Assessment grades are technically provisional until endorsed at the final Module Board with the External Examiner.

Student Support

The first point of contact for a student experiencing difficulties is the Advisor of Studies. If the advisor of studies is not available, students can contact the Course Controller (Dr Paul Hibbard; pbh2), or, if none of the above is available, the Director of Teaching (psydot@st-andrews.ac.uk). However, students should feel free to choose to discuss problems with other members of staff with whom they feel more relaxed. Please be assured that personal matters will be dealt with confidentially and information will only be passed on to other members of staff in accordance with the University Student Confidentiality Code.

Withdrawal from a module

If you wish to withdraw from a module after the second week of a semester, you should discuss the matter with your Adviser of Studies who will then contact the Pro Dean (Advising) to seek the appropriate approval.

Timetable for Psychology Second Year (PS2001, PS2002) (subject to change)

PS2001 (Semester 1 - Provisional) 2011-12

<i>Week</i>	<i>W/c</i>	Mon	Tue	Wed	Fri	Methodology
1	26 Sep	PH	PH	PH	PH	Specialist Tutorial: Perception
2	3 Oct	PH	PF [‡]	PH	PH	Statistics: ANOVA I
3	10 Oct	PH	PH	PH	PH	Lab: Perception(*)
4	17 Oct	PH	PH	PF [‡]	JA	Statistics: ANOVA II
5	24 Oct	JA	JA	JA	JA	Lab: Cognitive Neuroscience
6	30 Nov	JA	JA	JA	JA	Specialist Tutorial: Cognitive Neuroscience
7	7 Nov	<i>Reading Week</i>				
8	14 Nov	JA	PF [‡]	JA	JA	Statistics: ANOVA III
9	21 Nov	JA	RB	RB	RB	Lab: Evolutionary
10	28 Nov	RB	RB	no lec	RB	No methodology classes
11	5 Dec	RB	RB	RB	RB	Specialist Tutorial: Evolutionary
12	12 Dec	RB	RB	RB		<i>Methodology Examination (*)</i>

PH – Perception; JA – Cognitive Neuroscience RB – Evolutionary

[‡] Note. Statistics lectures: 4 Oct, 19 Oct, 15 Nov

No lecture 30 Nov, or methodology classes that week: *St Andrews Day Graduation*

PS2002 (Semester 2 - Provisional) 2011-12

<i>Week</i>	<i>W/c</i>	Mon	Tue	Wed	Fri	Methodology
1	6 Feb	AA	PF [‡]	AA	AA	Statistics: Correlation and Regression
2	13 Feb	AA	AA	AA	AA	Lab: Abnormal Psychology
3	20 Feb	AA	AA	AA	AA	Specialist Tutorial: Abnormal Psychology
4	27 Feb	AA	PF [‡]	SS/ NT	SS/ NT	Statistics: ANOVA IV and further comparisons
5	5 Mar	SS/ NT	CW	NT	NT	
6	12 Mar	SS/ NT	SS/ NT	SS/ NT	SS/ NT	Lab: Social Psychology
7	19 Mar	SS/ NT	SS/ NT	SS/ NT	SS/ NT	Specialist Tutorial: Social Psychology
		<i>Easter Break</i>				
8	9 Apr	CJ	CJ	CJ	CJ	Specialist Tutorial: Cognitive Psychology
9	16 Apr	CJ	CJ	CJ	CJ	Lab: Cognitive Psychology (*)
10	23 Apr	CJ	PF [‡]	CJ	CJ	Statistics: ANOVA V / Review
11	30 Apr	CJ	CJ			<i>Methodology Examination (*)</i>

AA – Abnormal Psychology : SS/NT – Social Psychology: CJ – Cognitive Psychology

SS/NT - Social Psychology: [‡] Note. Statistics lectures: 7 Feb, 28 Feb, 24 Apr

KEY

JA	Dr James Ainge	RB	Professor Richard Byrne
CJ	Dr Clare Jonas	PF	Dr Peter Foldiak
AA	Dr Arlene Astell	PH	Dr Paul Hibbard
NT	Dr Nicole Tausch	SS	Dr Sana Sheikh
CW	<i>Careers Workshop</i>	(*)	Assessed component